

YPA - SMS SAFETY REPORT FORM

PART B

TO BE COMPLETED BY THE INVESTIGATOR

Rate the probability of the hazard recurring (refer to the Risk Index Scoring system in Appendix D)

Extremely Improbable

Frequent

1

2

3

4

5

Rate the severity of the consequences

Negligible

Catastrophic

1

2

3

4

5

Root Cause and Contributing Factors;

Short Term Corrective Actions;

Long Term Corrective Actions;

Rate the Probability and Severity after Corrective Actions; _____

Referred to _____ for further action OR:

Full Investigation Required (Section 4.3 and App C)

Full Risk Assessment Required (Section 4.4 and 4.5)

Signature _____ Date _____

Report Acknowledged and appropriate Feedback given to staff / contributor of the report

Signed _____ Date _____

Comments;

Report Reviewed By

Signed _____ Date _____

Follow-up Notes:

SMS Tracking# _____